

To be filled out by the school

The application

is approved

rejected

Date:

_____ (SD/CL)

Application for leave of absence/exemption from lessons

I hereby apply for a leave of absence from school for my child _____ (first name, last name, class) for the period from _____ to _____ for the following important reason:

_____ (attach further explanations/supporting documents if necessary)

_____ Date

_____ Signature of legal guardian

Please note: The legal obligation to attend school may only be neglected for good cause and with the consent and AFTER approval of the school. These are, for example, medical examinations that can be scheduled, entrance examinations, participation in music, competitive sports (and the like), special educational programs, large family celebrations, etc.

In principle, schools under private sponsorship must comply with these legal regulations in the same way as public schools in the state. In principle, requests in connection with vacations and priority recreational events must be rejected. Leave of absence in direct contact with school vacations must also be refused, regardless of the reason. At airports/train stations, etc., you risk a serious fine at this time - regardless of any (unlawful) exemption by the school! In very serious cases (e.g. funeral) please contact the school administration. You can make the request directly to the class teacher for a single day, or to the school administration beyond that.

With your request, you agree that your child will miss class offerings and work on the offered content independently, if necessary. It is not possible for the school to prepare additional materials for this purpose.